



FACULTY OF MEDICINE

PROLONGATION OF EMPLOYMENT AS DOCTORAL STUDENT

The Higher Education Ordinance stipulates in paragraph 5:7 the grounds for prolongation of employment. *Prolongations of the employment due to leave of absence because of illness, leave of absence for service in the defence forces or an elected position in a trade union or student organisation, or parental leave, or teaching are handled primarily by HR staff at the department.*

This form is to be used for applications of prolongations due to delays that are beyond the control of the supervisor and the PhD student (such as the delayed studies).

Please note that for all delays and prolongations, it is very important to document these in the individual study plan.

I hereby apply for a prolongation of doctoral employment with _____ weeks.

The reasons for the delay in my PhD studies are:

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Vj g'cr r rlecckqp.'uki pgf 'd{ 'vj g'Rj F 'uwf gpv'cpf 'vj g'uw gtxkuqt.'uj qwf 'dg'ugpv'vq'vj g'F gr wv{ 'J gcf 'qh' F gr ctvo gpv'y j gtg'vj e'Rj F 'uwf gpv'ku'employed. For contact information, please see the following web page:
[https://www.med.lu.se/english/intramed/teaching_research/phd_students_supervisors/contact#FU-prefekter.](https://www.med.lu.se/english/intramed/teaching_research/phd_students_supervisors/contact#FU-prefekter)

The most recent version of the PhD student's individual study plan should be appended to the application.

DECISION

Application for prolongation is approved

Application for prolongation is denied

Reasons for denial

Date of decision

Deputy Head of Department, signature
