Future Faculty

Steering group meeting 2019-03-28

Location: Lund, BMC, I1309
Time: 1-3 pm
Steering Group members present: Saema Ansar, Marie-Louise Edvinsson, Susan Evans Axelsson, Helena Persson, Ulrikke Voss, Agnieszka Krzyzanowska, Oskar Vilhelmsson Timmermand (14:10-14:30)
Other members:
Secretary: Ulrikke Voss

Agenda

1. Opening of the meeting – Saema
   a. Meeting was opened
2. Agenda- Saema
   a. Agenda approved
   b. Project management meeting added to other by Saema
   c. Funding support letter added to other by Saema
   d. Possible speaker added to other by Marie-Louise
3. Last meeting protocol – Saema
   a. Last meetings protocol was approved
4. General information – Saema
   a. MFS
      i. Meeting on the 13th of March vice deans presented focus areas they were working on within their responsibilities. The vice dean Jimmie Kristensson responsible for employeeship and ethics informed about the rapport showing that the Faculty is excellent in work safety and i.e. chemical inventory but less so in relation to the healthy work environment and leadership. This will be the focus of the work conducted in the equality board and the faculty onwards. Along the same line Maria Björkqvist informed about the roll out of the mental health first aid program which will be given to the medical students on the second semester (T2). Nils
Danielsen informed about the implementation and rental cost of CMU-Comparative medicine Unit (new animal facility at Brunnshög) and its progress. Martin Olson informed about the infrastructure funding the NMT faculties are announcing (deadline 12 April 2019). Heiko Herwall informed about the mentorship programme for PhD students (Mentlife - Life Science Industry and Entrepreneurship/Innovation) and PlanS seminar on the 20th of May that will be open to all employees. Future Faculty have been asked to suggest a young researcher with knowledge of PlanS. We have suggested and contacted Kristian Pietras since he was involved with the Sweden young academy (SUA) work in the regards and no longer is the chair of SUA.

b. Bylaws

i. Ulrikke and Saema have drafted an initial version which will be sent out to the steering group for discussion and suggestion. A separate meeting setting bylaws will be scheduled after the Retreat. Agi highlighted the importance that the email and box is added to the bylaws to ensure we have documentation of the work done in Future Faculty in the Future.

c. LU cancer centrum (representative from FF)

i. Lenard Angere have been asking Future Faculty for a representative to the LUCC steering board. We discussed the need for a coherent plan for how to handle this sort of request in the future. We agreed this sort of position we should open to nominations of members outside the steering board to ensure the right person on the job. We agreed to outline a qualification profile to be used for future positions ensuring transparency. Key points were knowledge of the field, interest in the topic, knowledge of the faculty, Future faculty member, willingness to engage and update future faculty on the work done, as well as act from a standpoint of all early career researchers with awareness of conflict of interest. Since this policy work will not be done
before the summer we discussed the need for a person taking the position in the interim period. It was decided that, since the board was only 50% present, the chair would send out an online vote to nominate Helena Persson for this interim position in LUCC until the 30th of June.

d. Welcome days (Ulrikke)

i. Both went well, at the Swedish one no one signed up but several administrators and technical personal took flyers to give to people in the organization. At the International session several signed up but none from the Faculty of Medicine. The people signing up were informed that the focus of Future Faculty is the faculty of Medicine and they would only be prioritized if space available. They were still interested mainly for the newsletters. They have been highlighted in the membership list.

5. Task forces update

a. Retreat – Susan Evans Axelsson

i. The retreat is progressing as planned and on budget. The retreat is more or less full (1 available spot) and the workshop cancellation have been filled with J. Duerte. The panel discussion has been more or less filled Håkan Axelsson was not sure he was the right but will be asked again. Otherwise Lars Rönstrand will be asked. The program was changed slightly to allow for more Future Faculty discussions and less mingle time. Saema will present the survey and questions to think about in the beginning of the day. We should inform Katharina regarding any additional changes to the survey we want before the 2nd of April. The speakers will get trays and keep cups, Agi have the trays and Katharina keep cups. The USB was suggested to contain information about Future Faculty but it was discussed that we can send it out as an information package to participants and they can get clean-unformatted usb together with a notebook.

b. Minerva-
i. The questionnaires have been sent out and received. The unblinded dataset (nominations, questionnaires) have been sent to reviewers. One of the shortlisted people was unable to attend the on the date and it was discussed to move it to mid-June. Saema will check with the dean’s schedule to see if there are possibilities he will attend. It was further highlighted we need to send these mails to the future faculty email or upload to box so we have documentation.

c. Mentorship –
   i. The mentorship program is set to roll out in January 2020. Funding will most likely be sought from faculty. Some uncertainties of overuse of mentors between the different mentorship programs currently planned was highlighted but will be solved with the career center at a later stage. The protocols are in BOX.

d. Career – Helena Persson
   i. The glass ceiling went well with 30’ish people attending including deans. The meeting was a bit too long 8:30-13:00 and discussion focused on how to reach the ones not already convinced, if obligatory courses were the way forward or another option was possible. The meeting lacked a forward plan and it was discussed that Helena together with WINGS wrote a support letter outlining the key take away point from the seminar to send to the equality board in a formal letter.

e. Communication – Agnieszka
   i. Agi will make a list on BOX where we can write what merchandise is located where and how much we have. Just to get an overview. Cecilia Lundberg is looking for a storage spot for us where we can keep everything together. Further we discussed if we should add support letters etc. to the website to give more information about what we do. Agi highlighted that we need to think about this and maybe discuss it on our bylaw meeting.
f. NJF – Ulrikke Voss
   i. The 3rd survey from NJF is due, Ulrikke will contact Johanna Sandahl to see if we can send it out to everyone to ensure we get as many as possible replying. Further the NJF conference is ongoing and will be discussed in detail at the next phone meeting with NJF.

6. Budget – Oskar Vilhelmsson Timmermand
   a. We had 90,000 left from last year’s budget, these have been taken back. This mean the budget for this year is 500,000 no more no less. We seem to be on track with spending. Oskar had itemized the different categories that we use to improve the budget and request from the faculty for next year. This deadline is in June but we will discuss further at a later meeting.

7. Övrigt
   a. Marie-Louise will contact speaker to get quote in case we need him for future events
   b. Since faculty have removed the 90,000 surplus there are no room for running the project management course
   c. Some feedback has been received on the 3x500,000 support packages from the faculty since Saema had the meeting with the deans. Saema will send the board a draft of the letter highlighting our already discussed standpoint with the extra feedback attached so we can choose to include additional suggestion if we need to. Once this have been done an official support letter will be sent to the dean.