Future Faculty
Steering group meeting 2018-10-18
Location: Malmö, CRC, 28-13-026
Time: 2-4 pm

Attending:
Saema Ansar, Susan Evans Axelsson, Irma Mahmutovic, Joakim Esbjörnsson, Agnieszka Krzyzanowska, Katharina Herzog, Oskar Vilhelmsen Timmermand, Oxana Klementieva
Adjunct members: Susanne Sundell, Sonja Aits

Agenda
1. Opening of the meeting - Saema
2. Agenda- Saema
3. General information - Saema

MFS: The next meeting will be on the 24th of October. One of the WCMM BUL position is withdrawn on the base that none of the 24 applicants had the merits that was asked for. The advertisement for the position will go out again. Saema will send out the documents regarding the positions for us to read. If we have comments, we should email them before Tue 23/10, so she can take up the points at the MFS meeting. We discussed that we need to have a more clarification why the applicants did not fulfill the requirements and a more transparency. Secondly, the advertisement needs a more clear definition on what they want so that both the applicants and reviewers know.

We also discussed that the application is very time consuming and if it will be possible to have a 2-step application process for faculty positions, 1 step: only CV based on the CV evaluation, applicants should be invited to the step2 (full application).

Docent committee: FF has been given an adjunct position, which will give more transparency to the process. Saema is invited to their next meeting, which will be on the 13th of November. However, we find that the criteria for “Researcher independence” should be explained in more clear way.

4. Task forces update

Communication – Agnieszka:
News letter is sent out, posters, USBs – are ordered. Susann Sundell will ask if the Faculty have the possibility to give FF a place for storage for our merchandise (FF books, flyers, posters and keep-cups).

It was discussed that we should send out the survey before the December meeting. Agi will send it out, and we can comment on it.

We had a suggestion to add more questions to registration form for new FF members; one question could be about Swedish language; (Native, good,... none).

Career – Helena Persson
Career task team will meet 5th of Nov; Kanelbullens event went well, we had several subscriptions for FF.
Sonja Aits suggested a new task force/subgroup: independent researches-not-yet-lecturer. The suggestion will be discussed by career task force: if it should be a subgroup under career task force or if it should be a new task force next year and what the mainly task will be.

**NJF – Katharina Herzog,**

In October, Lund University hosted the NJF meeting, which went fine. Several things was discussed such as mentorship program, rules regarding maternity leave used by different funding agencies, naming of the different positions which can be vary among the Universities.

Each Junior faculty should fill in information regarding the above topic in an excel form and in this way the information will be collected.

In the future, NJF will arrange a conference in 2019, Katharina will send out a news letter about a need of help for this NJF conference.

**Mentorship –Joakim Esbjörnsson,** Mentorship program is under development.

**Minerva-** Melissa Ilsley, updates about

**Minerva Award timeline**

*Call for Nominations: 22nd November 2018*

*Reminder: 12th December 2018*

*Reminder: 8th January 2019*

**Deadline for Nominations: 16th January 2019**

**Steering committee confirms a shortlist at meeting: 24th January 2019**

*Contact shortlist? February?*

*Shortlist delivered to reviewers: 11th March 2019*

*Reviewer’s feedback: 8th April*

*Contact winner: 23rd April*

*Announce winner: 24th April*

*(MFS meeting: 24th April)*

**Award ceremony event: 23rd May**

**Retreat** – Susan Evans Axelsson, The topic for the retreat will be; “Independence” We discussed several places. However, no decision was taken yet. **Date?**

Next step will be booking Speakers.

We will check if it is possible to prepay about 20% of the accommodation for the retreat on 2018 budget- Oskar will check this.

**Budget** – Oskar Vilhelmsson Timmermand, Oskar will send us an email explaining how to reference the invoices.

5. Övrigt:

a) We all agree that the task forces and responsibilities within the force tasks have been clear.

b) The last FF meeting/lunch will be in Malmö, Dec.10th.
c) Susann Sundell will appreciate reviewer suggestions for next year VR support program.

d) Saema will arrange a meeting together with career center and Heiko Herwald to discuss how we should proceed with the VR support program.